

July 1, 1999

CLASS SPECIFICATION

SAN DIEGO CITY CIVIL SERVICE COMMISSION

SENIOR POWER PLANT SUPERVISOR

DEFINITION:

Under direction, to plan and direct, through subordinate supervisors, the operation, maintenance and repair of the City's Gas Utilization Facility; to coordinate activities and serve as liaison with public utility and regulatory agencies; and to perform related work.

*** EXAMPLES OF DUTIES:**

- Plans, directs and supervises the operation and maintenance of the City's Gas Utilization Facility at Point Loma;
- Develops preventive maintenance schedules for plant equipment;
- Prioritizes and assigns maintenance and repair work to a particular shift;
- Develops operating and procedures manuals;
- Develops and maintains training and safety programs;
- Maintains records and prepares statistical and operating reports on plant operation and safety programs;
- Determines equipment and personnel needs for budgetary purposes;
- Researches and prepares specifications for the purchase of materials, supplies and equipment;
- Performs special studies;
- Coordinates activities and serves as a liaison with other City departments, regulatory agencies, and public utility companies;
- Selects, assigns, trains and rates the work performance of subordinates.

MINIMUM QUALIFICATIONS:

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Announcement for updated minimum qualifications.

One year of supervisory experience in the operation, maintenance and repair of high voltage (440 or higher) power-generating plant equipment.

- * **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.